



**School Building Authority of West Virginia**  
**David A. Sneed, Executive Director**

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**MEMORANDUM**

**TO:** Members, School Building Authority

**FROM:** Mr. Scott Raines, Director of School Planning and Construction

**SUBJECT:** Construction Management Services

**DATE:** December 7, 2015

In the September 2015 quarterly meeting of the Authority, new SBA policies were approved which provided more staff involvement in the development and oversight of SBA projects from inception through final completion. One of the policy revisions included a process in which the SBA would contract with Construction Management firms, under a task order agreement, to provide construction management services on SBA projects.

The staff of the SBA placed an advertisement for professional Construction Management Services. Four (4) Statements of Qualifications (SOQ) were received and considered. Three firms were interviewed before a five (5) member panel that was created to review the qualifications and conduct the interviews. This panel consisted of Scott Raines and Stella Gill, of the SBA, Mr. Manny Arvon, Superintendent of Berkeley County Schools, Mr. Chuck Wilson, Director of Facilities Kanawha County Schools and Mr. Kent Gandee, Architect. The SOQs received were short-listed to three firms, which were interviewed on Tuesday, December 1, 2015. Upon completion of the interview process, the panel unanimously selected the following firms:

PCS, Project and Construction Services – Charleston, WV  
MBP, Inc. – Roanoke, VA

These firms will be assigned Construction Management duties on projects funded during the December 14, 2015 meeting of the Authority, allowing the projects to continue immediately into the design phases and keeping in accordance with SBA project development schedule. Therefore, the Staff of the SBA respectfully recommends approval of these firms.